



PO Box 708 • Waterbury, VT 05676 • www.waterburyhistoricalsociety.org

Dear

The Waterbury Historical Society (WHS) is embarking on a project to create a historical record reflecting our community's life and history since 2000. We are excited and inspired with the goal of completing this project by the end of 2021.

The final narrative will take several forms. The WHS has contracted with *The History Press* to publish this history in book form. In addition, submissions will be archived in *PastPerfect*, a database that stores artifacts, documents, photographs, etc. and is accessible to the public. This documentation supports WHS's commitment to preserving Waterbury history.

The WHS is asking for community members, organizations and businesses to write the story of these years. WHS is looking for reflections on how Waterbury, Vermont is enhanced by your organization, business, milestone or event. Not a writer but have a story to tell? Share it with us. All submissions will be edited by a professional.

Submissions

Submissions should be factual, with a **maximum word count of 2,000**. The content should include:

- An introduction with a brief history of your organization, business or community involvement.
- The changes, enhancements, and events since the year 2000 with details to provide audiences, current and future, a clear sense of your 21st century presence in the Waterbury community.
- A closing statement with ideas for your hopes and dreams for the future in our evolving Waterbury community.

Photos are also welcome. If supplying your own digital photo, it must be high resolution (300dpi). If you have prints that require scanning, we recommend you have this done at Pack & Send Plus in Waterbury or at a print shop near you. Additionally, the WHS will be working with local photographer Gordon Miller to add images to the book.

The **deadline** for story and photo submissions is **September 15, 2020**.

How to submit files

- **Text submissions:** Please provide your text in Microsoft Word and email to Jane Willard, Janew01111@yahoo.com. Files should be labeled as follows: <story name_author_mm.dd.yyyy.docx> (i.e. WaterburyArtsFest_JohnDoe_05.27.2020.docx). Please do not send pdf files. Need assistance with typing or don't have a computer? Contact WHS and we may be able to assist.
- **Photo submissions:** Files must be 300 dpi, supplied as jpeg or png format and emailed to laura@lauraparette.com. They should be labeled as follows: image name_author.jpg or .png (i.e. CamelsHump_JohnDoe.jpg).

If you have questions or suggestions please contact Jane Willard at Janew01111@yahoo.com or 802-244-6330.

The WHS's New Book Committee is eager to work with the community on this project and we are ready to hear from you. We hope this "sheltering" time will provide you with the time and insight to share your story as we all continue to support and commit to Waterbury as a vital community.

With enthusiasm and sincere thanks,

WHS's New Book Committee Members:

Laura Parette

Cindy Parks

Steve Van Esen

Jane Willard