



**Waterbury Historical Society Board Meeting**  
**October 16, 2024, in the Steele Room at 4:35 p.m. and via Zoom**

**Present:** Cheryl Casey, Jan Gendreau, Anne Imhoff (via Zoom), Bill Woodruff, Jill Chase, Margaret Moreland, Stacey Askew, Laura Parette, Joe Camaratta, Skip Flanders

Agenda Item	Discussion	Action
<b>Minutes of <a href="#">Sept 18</a></b>	<b>Corrections:</b> Jill submitted corrected minutes. Joe moved to accept the corrected minutes and Jan seconded.	<i>Approved</i>
<b>History Center, Collections and Exhibits</b>	<p><b>Collections Acquisition Committee:</b> Chugging along.</p> <p><b>W.F.M. carriage step:</b> Bill approached the owners (Murrays) of the building. They are not excited about relinquishing the step to the town or WHS but very interested in the history of it and don't want to move it. They would be interested in a historic plaque.</p> <p><b>Collections Manager report:</b> Stacey spoke of the workshop she and Laura attended (see below). Laura and Stacey visited the train station and inventoried what is in there. Laura asked Stacey about the office and if she had any needs. Stacey said it would be nice to have the office vacuumed. Bill said the office could be cleaned by the town custodial staff if we could put the door lock on the master key system.</p> <p><b>Programs:</b> Skip discussed the challenges of finding programs to put on 4x/year. Discussion about rerunning programs from the past. Laura offered to brainstorm ideas and establish a schedule for 2025 with the Programs Committee.</p> <p><b>SCR exhibits:</b> Exhibit costs came in under budget. WHS had received a \$300 grant from RW.</p>	<p><i>Bill and Skip will proceed with getting a plaque.</i></p> <p><i>Bill to look into the options.</i></p> <p><i>Skip to provide a list of all the programs he has done. Laura and Skip to meet.</i></p> <p><i>Discussion about 2025 exhibit and the program for Nov. meeting.</i></p>
<b>Events and Programs</b>	<p><b>Outreach Education:</b> Collection items for the school program are set for November.</p> <p><b>Senior Center:</b> Skip presented on the Abair family domino's that survived the flood of 1927. It was very well received.</p>	

	<p><b>Annual Meeting:</b> Cheryl to run meeting and Bill to handle the slate of officers as Cheryl is on the ballot. Cheryl will present the program and might be able to get VF&amp;P swag. Margaret suggested those that sign up to volunteer get swag.</p>	
<p><b>Newsletter and Digital Report</b></p>	<p><b>Newsletter:</b> Content for the next newsletter is due November 8 and will be mailed on December 8.</p> <p><b>Digital reports:</b> No report at this time.</p>	<p><b>Content due to Laura Nov. 8</b></p>
<p><b>Financials and Membership Report</b></p>	<p><b>Financials:</b> The mutual fund is doing well.</p> <p><b>Membership report:</b> No report at this time.</p>	
<p><b>Ongoing Business</b></p>	<p><b>LLHSM workshops:</b> Stacey and Laura attended. WHS is farther along than other societies. Good info on how other societies opened their museums to the public and drew traffic. Stacey feels WHS should consider the following program:  <b>Activating Local History Training Program <a href="#">Zoom info session</a> (Oct. 21):</b> Deadline for application is Nov. 15.</p> <p><b>Annual Appeal:</b> <a href="#">Letter</a> was reviewed for input and changes made at the meeting. Discussion about \$12,000 fundraising goal. Raise it to \$15,000. Mailing to be sent to 630 (members and new voters). The new voter list needs to have Wat. and Wat. Ctr. Zips inserted. Bill has the most familiarity with the geography. Laura discussed the print options and the <a href="#">schedule</a> to get it in the mail by Nov. 11.</p> <p><b>Vermont 250th virtual meetings:</b> [<a href="#">registration link here</a>]: Board members should consider attending one of the 4 virtual webinars. They are free.</p> <p><b>Status of old business:</b></p> <ul style="list-style-type: none"> <li>-Cheryl responded to the Merrill request.</li> <li>-William Cooley request: Skip and Cheryl met with them.</li> <li>-Recording group photo request: Cheryl spoke with VHS for guidance on commercial uses. Discussion about how WHS does not own the image anyways.</li> <li>-Jay Craven movie: In process.</li> <li>-Storage closet lock works sometimes and needs tweaking: Bill to take a look.</li> <li>-RW and the train station: No further discussions and CReW is still working out of the RW offices.</li> </ul>	<p><b>Stacey/Cheryl to look into the program and registering.</b></p> <p><b>Cheryl to finish up letter by 10/17. Laura to design letter and prepare for print.</b></p> <p><b>Joe to get the list to Bill to sort by zip. (post meeting note: Joe figured the zip code issue out)</b></p> <p><b>Bill to take a look.</b></p>

Next meeting	November 20 at 4:30 in the Steele Room	
Meeting Adjourned	6:15pm. Notes respectfully submitted by Laura Parette.	